

Kaltura Video Editing Tools - Help panel

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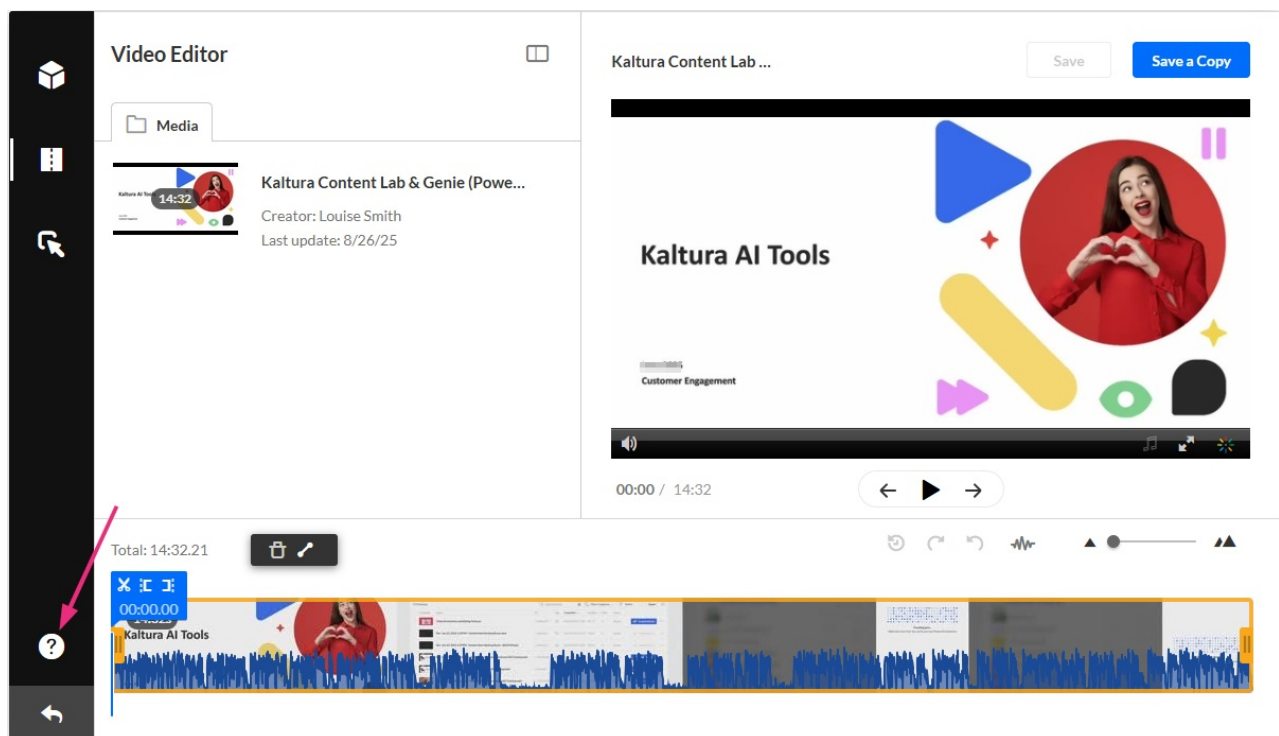
 This article is designated for all users.

About

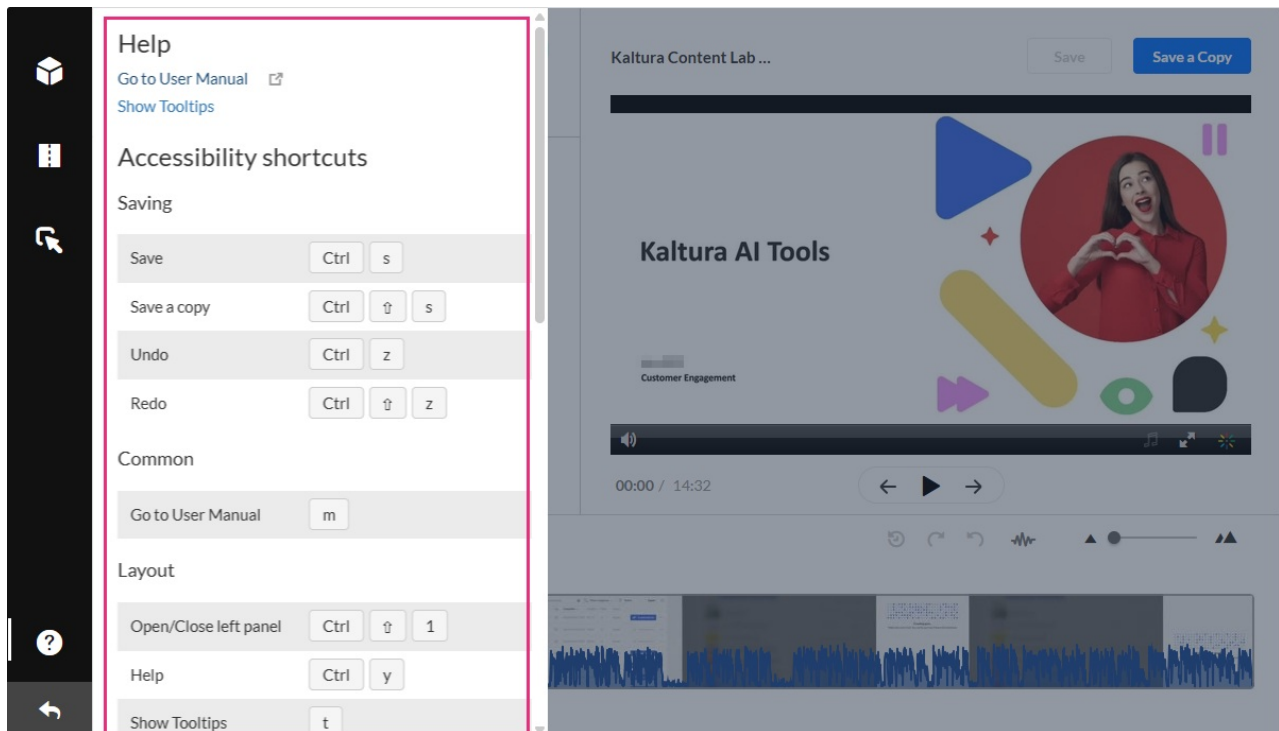
This article explains how to use the **Help panel** in the Kaltura Video Editor. The Help panel includes keyboard shortcuts and tooltips to support efficient editing.

Access the Help panel

To open the Help panel, select the help icon (?) at the bottom of left-hand toolbar.



The Help panel will slide open on the left side of the editor.



To close it, select the icon again.

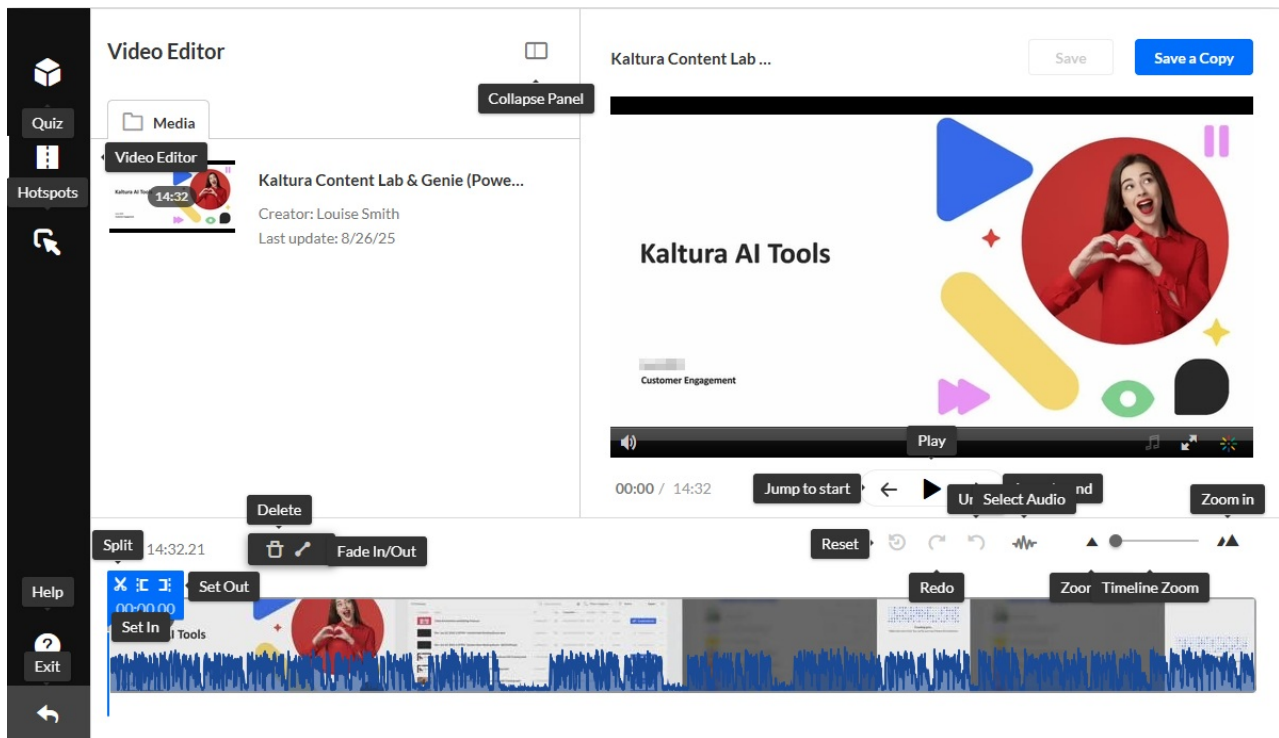
What's included

The Help panel includes the following options:

- **Go to User Manual** – opens the [user documentation](#) in a new tab
- **Show tooltips** – displays tooltips across the editor to explain available features
- **Accessibility shortcuts** – a list of available keyboard shortcuts, tailored to your operating system and editing tab

Tooltips

When **Show tooltips** is selected, descriptive tooltips appear over buttons and features in the editor.

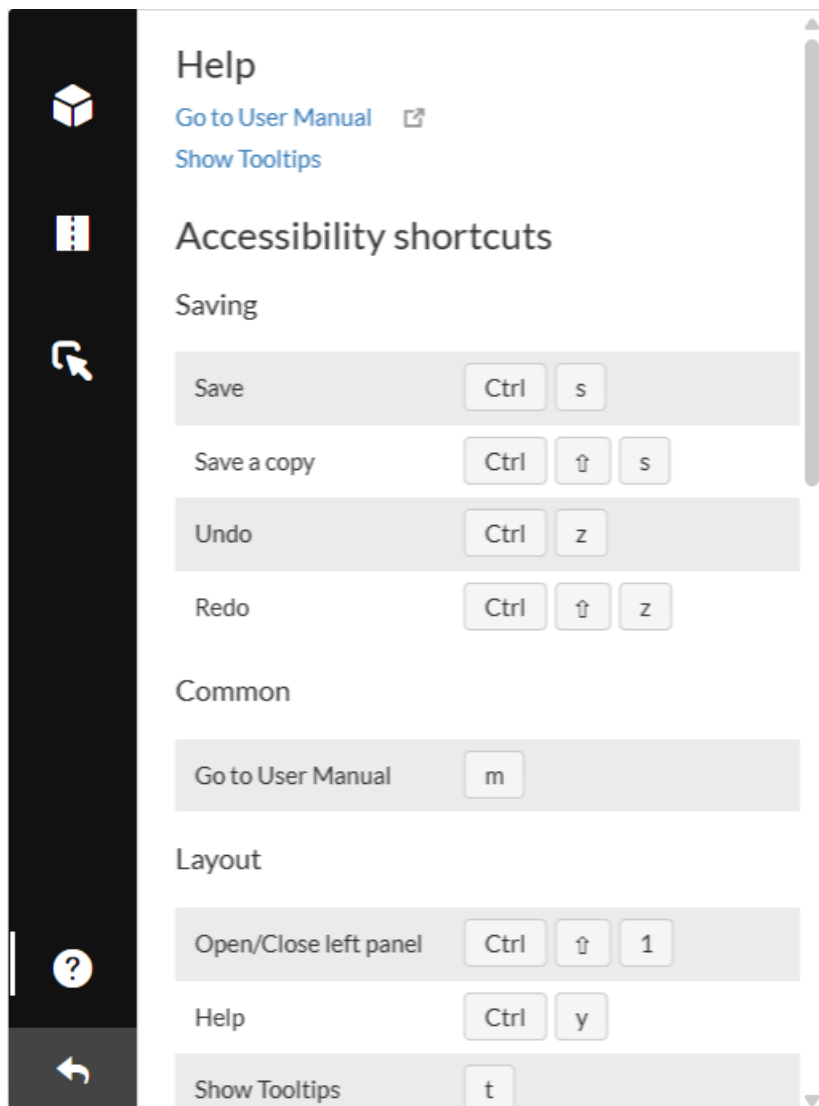


Click anywhere on the screen to dismiss the tooltips.

Accessibility shortcuts

The shortcut list updates based on:

- **Your operating system** – Mac or Windows shortcuts are shown automatically.
- **Current tab** – shortcuts are contextual. If you're in the Quiz tab, you'll see shortcuts for quiz editing. If you're in the Editor tab, you'll see shortcuts for timeline editing and media trimming.



Example of available shortcuts

| Action | Windows | macOS |
|---------------------------------|--------------------|--------------------|
| Save | Ctrl + s | Cmd + s |
| Save a copy | Ctrl + Shift + s | Cmd + Shift + s |
| Undo | Ctrl + z | Cmd + z |
| Redo | Ctrl + Shift + z | Cmd + Shift + z |
| Go to user manual | m | m |
| Open/close panel | Ctrl + Shift + 1 | Cmd + Shift + 1 |
| Help | Ctrl + y | Cmd + y |
| Show tooltips | t | t |
| Delete segment | Delete / Backspace | Delete / Backspace |
| Split segment | s | s |
| Select next segment | Shift + → | Shift + → |
| Select previous segment | Shift + ← | Shift + ← |
| Zoom in the timeline | Alt + = | Option + = |
| Zoom out the timeline | Alt + - | Option + - |
| Set in point | i | i |
| Set out point | o | o |
| Reset | Alt + Shift + r | Option + Shift + r |
| Toggle play / pause | Spacebar | Spacebar |
| Jump to start of selected range | Alt + Shift + ← | Option + Shift + ← |
| Jump to end of selected range | Alt + Shift + → | Option + Shift + → |
| Jump forward by one second | → | → |
| Jump forward by ten seconds | Alt + → | Option + → |
| Jump backward by one second | ← | ← |
| Jump backward by ten seconds | Alt + ← | Option + ← |
| Go to time | Ctrl + j | Cmd + j |



Use shortcuts to speed up common editing actions like splitting clips, setting in/out points, and adding fade in/out effects.