

Account settings in KMC

Last Modified on 11/15/2025 10:54 am IST

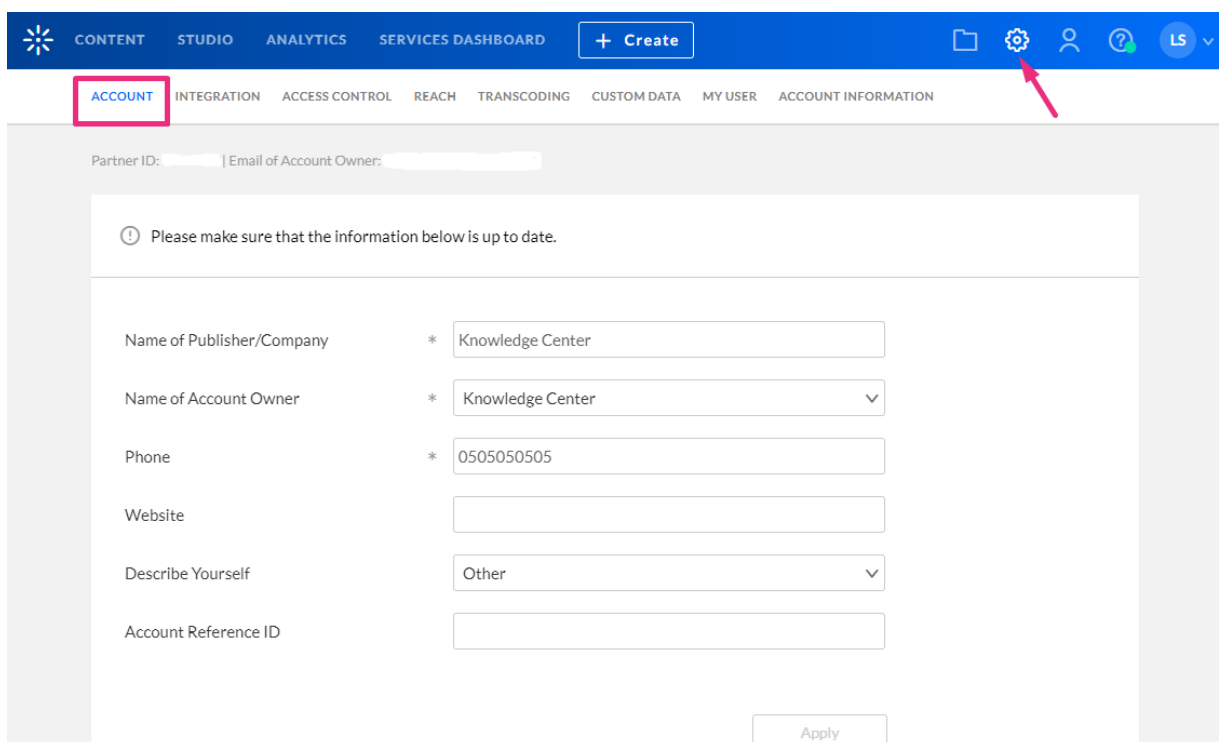
 This article is designated for administrators.

About


The **Account** tab includes the data you submitted during the registration process and is accessed through the KMC settings menu. You can change the account owner or update any of the account details in this section.

Access your account settings

1. Click the settings icon.
2. Make sure the **Account** tab is selected.



Partner ID: | Email of Account Owner:

 Please make sure that the information below is up to date.

Name of Publisher/Company	*	<input type="text" value="Knowledge Center"/>
Name of Account Owner	*	<input data-bbox="662 1294 1093 1332" type="text" value="Knowledge Center"/>
Phone	*	<input type="text" value="0505050505"/>
Website		<input type="text"/>
Describe Yourself		<input data-bbox="662 1473 1093 1512" type="text" value="Other"/>
Account Reference ID		<input type="text"/>



Your account information displays.

Account settings fields

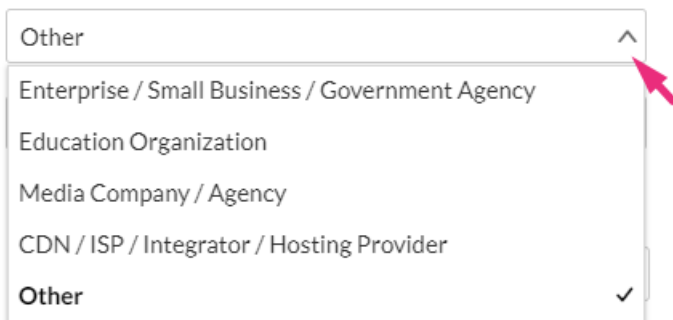
Complete the fields as required:

- **Name of Publisher/Company** - name of your organization
- **Name of Account Owner** - The user who created the KMC account and gets the

account emails. In the drop-down, you'll see all the KMC users with the 'Publisher Administrator' role (full permission to account's KMC functionalities). This lets you switch the account owner if you want.

Name of Publisher/Company	*	<input type="text" value="Knowledge Center"/>
Name of Account Owner	*	<input type="text" value="Knowledge Center"/> 
Phone	*	<input type="text" value="0505050505"/>
Website		<input type="text"/>
Describe Yourself		<input type="text" value="Other"/> 
Account Reference ID		<input type="text"/>

- **Phone** - your phone number
- **Website** - your company website
- **Describe Yourself** - The drop-down menu lists possible descriptions of your role in your organization.




- **Account Reference ID** - Use this field to save an external ID for connecting with outside systems or to link a filename with an entry through the Drop Folder feature.

Click **Apply**.


Upgrade your account

1. Select the **Account Information** tab.
2. Complete the fields with your name, telephone and comments.
3. Click **Send**.

A Kaltura representative will contact you.

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ACCOUNT INTEGRATION ACCESS CONTROL REACH TRANSCODING CUSTOM DATA MY USER **ACCOUNT INFORMATION**



We are excited that you're looking for more info on upgrading your account!

Monthly bandwidth consumption so far: 0.57 GB
Current monthly storage usage so far: 11.71 GB

Contact us to learn more about different packages and added-value services.

Send us a message

Name

Telephone

*

Comments

Send