

# Kaltura Webcasting Roles

The following table lists the typical roles in a Kaltura Webcasting event. The tasks for each role may be performed by different people or by an individual, depending on the event size and budget.

There may be one or more moderators per webcast event.

| Webcasting Role | Description  | Role   | Webcast permissions  | Notes  | Tools to Use   |
|-----------------|--|--|--|--|--|
| Owner/Producer  | <p>Owens the webcast, the person in the organization that is responsible for Webcasting.</p> <p>Responsible for the all aspects of the webcast event, from scheduling and planning the event, through real time monitoring of the event, to the final recording and event transcription.</p> | <p>Schedules and owns the webcast event in KMS.</p> <p>Can use all webcasting capabilities.</p> <p>Can define moderators and other collaborators.</p> <p>Can delete the webcast.</p> | Can use all webcasting producer application capabilities.  | There is typically one owner per webcast event.        | <p>Kaltura MediaSpace</p> <p>Kaltura Webcasting Producer Application</p> |
| Presenter       | <p>Speaker/Presenter of this specific webcast.</p> <p>The person that talks to the camera/mic during the webcast event. Also, responsible for answering questions proposed On-Air.</p>   | <p>Selects and load slides deck.</p> <p>Moves slides</p> <p>Control views.</p> <p>Fires up polls.</p> <p>Answers Q&amp;A.</p>  | Can use all webcasting producer application capabilities.  | There may be one or more presenters per webcast event. | <p>Kaltura MediaSpace</p> <p>Kaltura Webcasting Producer Application</p> |
| Moderator       | Moderating and organizing the discussion in the Q&A area.  | <p>Moderating and organizing the discussion in the Q&amp;A area.</p> <p>Providing</p>  | <p>Can use the webcasting moderator view web application</p> <p>Can only perform Q&amp;A related</p> | Kaltura MediaSpace,                                    | Kaltura Webcasting Moderator View  |

| Webcasting Role         | Description   | technical support to participants.  | activities, such as Webcast permissions Sending  | Notes | Tools to Use  |
|-------------------------|---|---|--|-------|---|
|                         |   | Engaging the live audience.   | announcements<br>Replying to questions.<br>Move questions between queues.<br>Answer On- Air.<br>Export Q&A.                          |       |   |
| Audio/Video (AV) Person | Deals with production equipment such as encoders/cameras/microphones/network/etc. | Responsible for the live stream video and audio to work properly.                   | Can use the webcasting producer application , focused on monitoring labor use the live dashboard in Kaltura Management Console (KMC) |       | Kaltura MediaSpace<br><br>Kaltura Webcasting Producer Application<br><br>Kaltura Management Console |
| Viewer/ Attendee        | Audience of the webcast.  | Viewing the webcast, changing video/slides views, asking questions, answering polls | No access.   |       | Kaltura MediaSpace  |