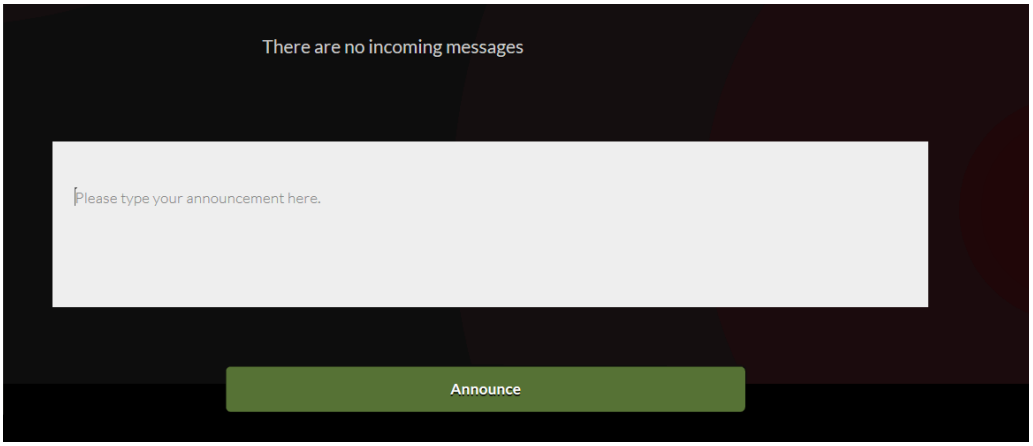
Moderated Q&A - Announcements

Last Modified on 10/31/2019 2:04 pm IST

Announcements provide the ability to send a message to all attendees.

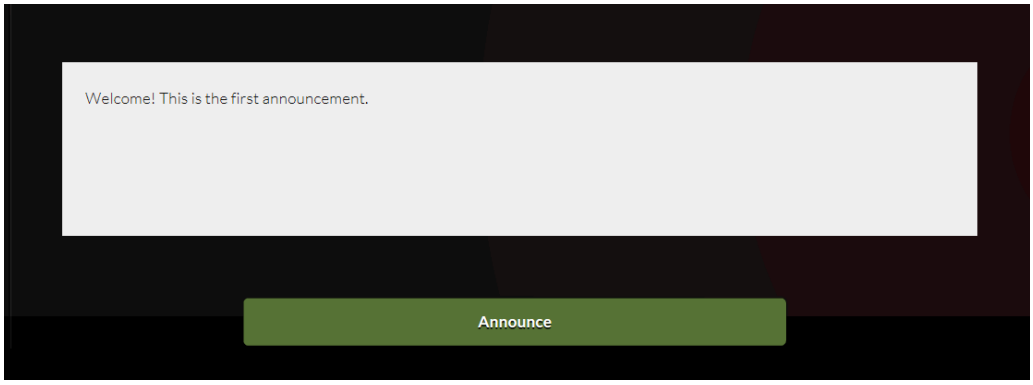
To send an announcement

1. In the Moderator View, Click **Announce**.
2. Enter your message/announcement and click **Announce**.



The announcement will be displayed to all attendees. All event managers will also receive the announcement. Below is an example of an announcement sent by a moderator to all attendees.

Moderator View



Attendee View

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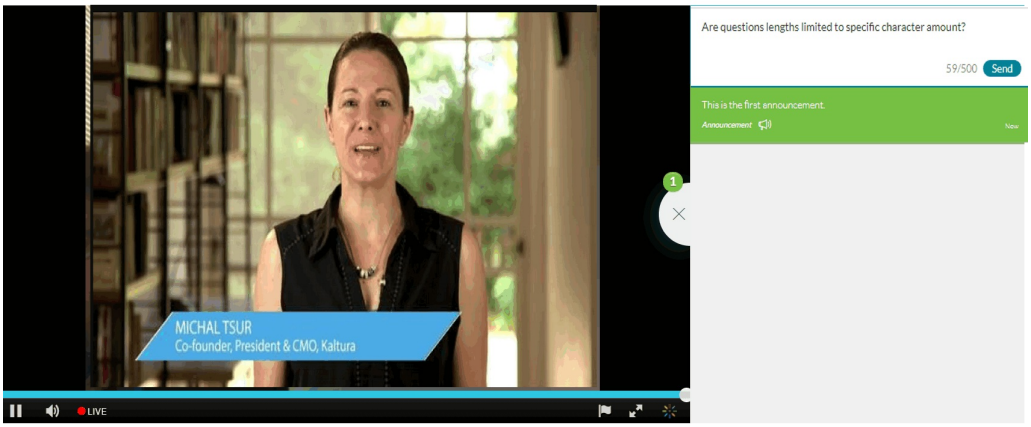

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