

Moderated Q&A Settings

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Moderated Q&A Setting Options

To enable or disable Q&A for the event

1. Click on the Q&A Navigation menu and select **Settings**.

webcasting Powered by Kalture	() ON AIR	Moderating a Webcasting Event for Docs	
	Announced 1 Follow up 0 Completed 1	C Enable QSA for this event Announcements only (no incoming questions)	
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2. Check **Enable Q&A for this event** or clear the box to disable Q&A for the event.

Displaying Announcements Only

You can choose to send announcements only if you do not want to allow attendees to send questions during the event.

To set Q&A Settings to Announcements only

- 1. Click on the Q&A Navigation menu and select **Settings**.
- 2. Check Q&A for this event.
- 3. Check Announcements only.