

Search categories

This article is designated for administrators.

Looking for categories in the KMC? The search box on the categories page is your go-to tool, enabling you to locate specific categories or category attributes within your account effortlessly. Let's get started to enhance your category management experience!

How to search

1. Log into your KMC.
The **Content** menu displays.
2. Click **Categories**.
3. In the **Search** field, enter a keyword (s) and press Enter on your keyboard.

The search is applied on the category or the category attributes.

If you have many results, you can further narrow the search by using the **Filter Categories** and **Refine** functions.

To clear the search, click **Clear All**. To remove a single search criteria, click the **X** on the blue box.

Search rules

Looking for something specific? The Kaltura search engine checks your search term against various category details, like the category name, ID, tags, description, reference ID, and even any custom data fields set as searchable. Here's how it works:

- Search criteria can include alphanumeric as well as special characters such as: ` , ~ , ! , @ , # , \$, % , ^ , & , * , (,) , - , _ , = , + , [,] , { , } , ; , : , ' , , | , / , ? , < , >
- A **space** is treated as an AND search value. For example, searching for "hello world" will result in all entries that include both the word **hello** and the word **world** in one of the searchable category attributes.
- A **comma** is treated as an OR search value. Searching "hello, world" finds entries with either "hello" or "world."
- An **exclamation mark (!)** is treated as an AND NOT search value. Searching "hello ! world" finds entries with "hello" but without "world." Remember, the ! at the

beginning isn't supported, and if you're looking for words starting or ending with !, put a backslash in front of it (\!).

- **Double quotes** (" ") are treated as an EXACT MATCH search value. Searching "hello world" finds categories with the exact "hello world" phrase.
- When the number of search words is **greater than two**:
 - All words searched must appear in the results (in any order)
 - Demonstrative words such as this/that/... and prepositions are ignored

[template("cat-subscribe")]
