

# Search for categories in KMC

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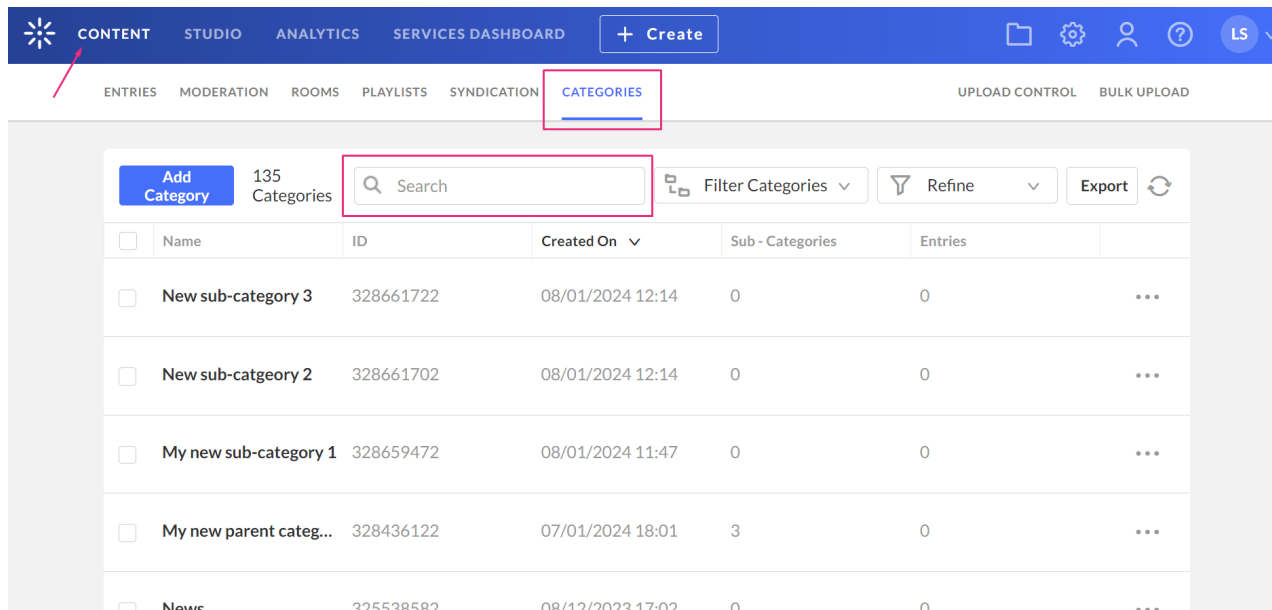
 This article is designated for administrators.

## About

Looking for categories in the KMC? The search box on the categories page is your go-to tool, enabling you to locate specific categories or category attributes within your account effortlessly. Let's get started to enhance your category management experience.

## How to search

1. Log into your KMC.  
The **Content** menu displays.
2. Click **Categories**.
3. In the **Search** field, enter a keyword (s) and press Enter on your keyboard.



The screenshot shows the Kaltura KMC interface. The top navigation bar includes 'CONTENT', 'STUDIO', 'ANALYTICS', and 'SERVICES DASHBOARD'. The 'CONTENT' menu is highlighted with a red arrow. Below it, the 'CATEGORIES' tab is selected and highlighted with a red box. The search bar is highlighted with a red box, and the 'Add Category' button is highlighted with a blue box.

<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	New sub-catgeory 2	328661702	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	3	0	...
<input type="checkbox"/>	News	325538582	08/12/2023 17:02	0	0	...

The search is applied on the category or the category attributes.

ENTRIES MODERATION ROOMS PLAYLISTS SYNDICATION <b>CATEGORIES</b> UPLOAD CONTROL BULK UPLOAD						
<div> Add Category 135 Categories <input type="text" value="Search"/> Filter Categories Refine Export </div>						
<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	New sub-category 3	328661722	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	New sub-category 2	328661702	08/01/2024 12:14	0	0	...
<input type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...
<input type="checkbox"/>	My new parent categ...	328436122	07/01/2024 18:01	3	0	...

If you have many results, you can further narrow the search by using the **Filter Categories** and **Refine** functions.

<div> Add Category 7 Categories <input type="text" value="test"/> Filter Categories Refine Export </div>						
Active Filters: <span>test x</span> <a href="#">Clear All</a>						
<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	
<input type="checkbox"/>	My new sub-category 1	328659472	08/01/2024 11:47	0	0	...



When an account has more than 500 categories, the channels filter is disabled. Please use the Search bar at the top of the page.

To clear the search, click **Clear All**. To remove a single search criteria, click the **X** on the blue box.

<div> Add Category 7 Categories <input type="text" value="test"/> Filter Categories Refine Export </div>						
Active Filters: <span>test x</span> <a href="#">Clear All</a>						
<input type="checkbox"/>	Name	ID	Created On	Sub - Categories	Entries	

## Search rules

Looking for something specific? The Kaltura search engine checks your search term against various category details, like the category name, ID, tags, description, reference ID, and even any custom data fields set as searchable. Here's how it works:

- Search criteria can include alphanumeric as well as special characters such as: ` , ~ ,

!, @, #, \$, %, ^, &, \*, (, ), -, \_, =, +, [, ], {, }, :, :, ', , |, /, ?, <, >

- A **space** is treated as an AND search value. For example, searching for "hello world" will result in all entries that include both the word **hello** and the word **world** in one of the searchable category attributes.
  - A **comma** is treated as an OR search value. Searching "hello, world" finds entries with either "hello" or "world."
  - An **exclamation mark (!)** is treated as an AND NOT search value. Searching "hello ! world" finds entries with "hello" but without "world." Remember, the ! at the beginning isn't supported, and if you're looking for words starting or ending with !, put a backslash in front of it (\!).
  - **Double quotes (" ")** are treated as an EXACT MATCH search value. Searching "hello world" finds categories with the exact "hello world" phrase.
  - When the number of search words is **greater than two**:
    - All words searched must appear in the results (in any order)
    - Demonstrative words such as this/that/... and prepositions are ignored
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