

## My Media

Last Modified on 01/26/2025 10:55 pm IST

 This article is designated for all users.

### About

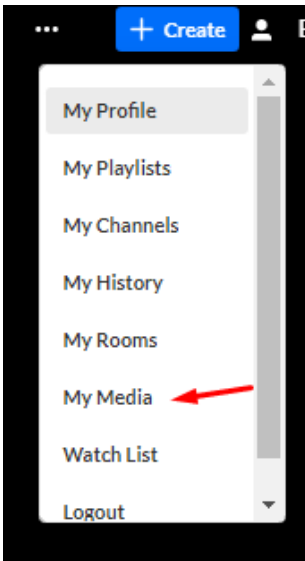
My Media is your personalized storage space for all your uploaded and created content, and is accessible from galleries, channels, and courses. Your media items are private until you publish them in galleries, channels, or courses. Additionally, you can collaborate with others by adding them as collaborators directly from My Media.



These instructions are for non-Theming users. For [Theming](#) users, please see our article [My Media - Theming](#).

### Access My Media

Select **My Media** from the user drop-down menu.




The **My Media** page displays.

MediaSpace
Home
Learning Assets
Video Tips
Video Tools ▾
Video Use Cases
All Channels
Styling Options
⋮
+ Create
EN ▾

## My Media ↻

🔍 Search My Media ⓘ

Filters >
Search In: All Fields ▾
Sort By: Creation Date - Descending ▾
☰ ☱ ☲ ACTIONS ▾



05:16

### Marketing Tips - Quiz ✎ 🗑

Private

Owner • on March 15, 2023

♥ 0
▶ 1
💬 0


02:05

### Brand Experience ✎ 🗑

Published

Owner • on March 06, 2023

♥ 0
▶ 43
💬 0

⚠ If you can't access My Media content / actions, ask your administrator to give you the required permission.

If you've uploaded media, or if you've been added as a collaborator, media is shown on this page. If you haven't uploaded any media, see [Add Media](#) for instructions.

## Set the My Media display

Depending on your administrator's configuration, the content in **My Media** is initially displayed in one of three ways:

### **Collapsed View**

## My Media

Filters &gt; Search In: All Fields Sort By: Creation Date - Descending

Collapsed view ACTIONS

- 
- Marketing Tips - Quiz
- Brand Experience
- Engaging your attendees
- Multi-Language Video


## Detailed View

### My Media

Filters &gt; Search In: All Fields Sort By: Creation Date - Descending

ACTIONS

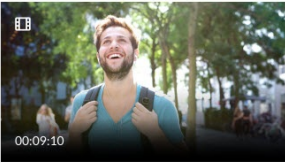
 Select All

- 

**Introduction - Leadership Succession Program - Lesson 01**

By studying the movement and bodies of insects such as ants, Sarah Bergbreiter and her team build incredibly robust, super teeny, mechanical versions of creepy crawlies ...and then they add rockets. See their jaw-dropping developments in micro-robotics, and hear about three ways we might...

Private

Owner • Updated 2 days ago 120 1,052 5
- 

**Identifying High Potentials**

Case Study Presentation media CTO, Internet Broadcasting: Nina Kelly-Rumpff, Program Manager, Knowledge Media Management, SAP; Andrew Page, Manager, Video Collaboration news is most...

Published

Co-Publisher • Updated 10 Days ago 32 120 3

## Table View

### My Media

Filters &gt; Search In: All Fields Sort By: Creation Date - Descending

ACTIONS

<input type="checkbox"/>	TITLE	ID	TYPE	SCHEDULING	TAGS	PUBLISHED IN	UPDATED AT	ACTIONS
<input type="checkbox"/>	Introduction - Leadership Succes...	0_ratf88br		Active	Videos <span>+3</span>	Kaltura Tutorial... <span>+7</span>	20.10.2019	
<input type="checkbox"/>	Identifying High Potentials	1_begokpjf		Upcoming	Admin <span>+3</span>	KMS Admin <span>+4</span>	13.09.2019	



The blue boxes indicate there's additional content. Click on them to expand the information.

Learn more about how to:

- [View media.](#)
  - [Edit metadata or delete the media.](#)
  - [Select a thumbnail.](#)
  - [Publish Media in MediaSpace.](#)
  - [Add media to a playlist.](#)
  - [Manage Playlists.](#)
  - [Share and embed Media.](#)
  - [Upload media](#)
-