

Delete a playlist in Video Portal

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 This article is designated for all users.

About

Refreshing your site by removing outdated playlists helps keep your content up-to-date and engaging.

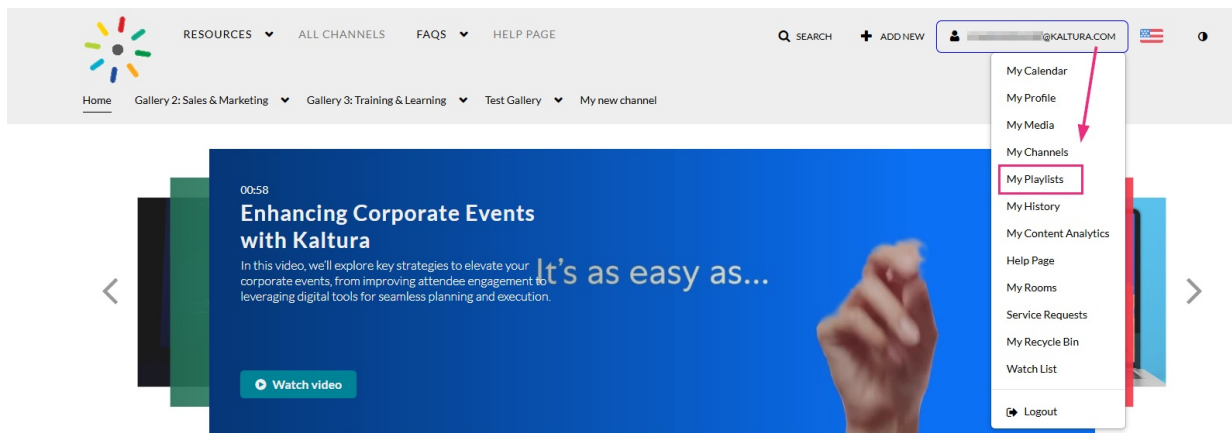


If you can't delete a playlist, you may need to ask your administrator to give you the required permission.

These instructions apply to the **legacy Video Portal**. If you're using the new Video Portal with Theming, see the [Content Hubs category](#).

Delete a playlist

1. From the user menu, choose **My Playlists**.



2. On the **My Playlists** page, locate the playlist you want to delete.

My Playlists

🔍 Search My Playlists

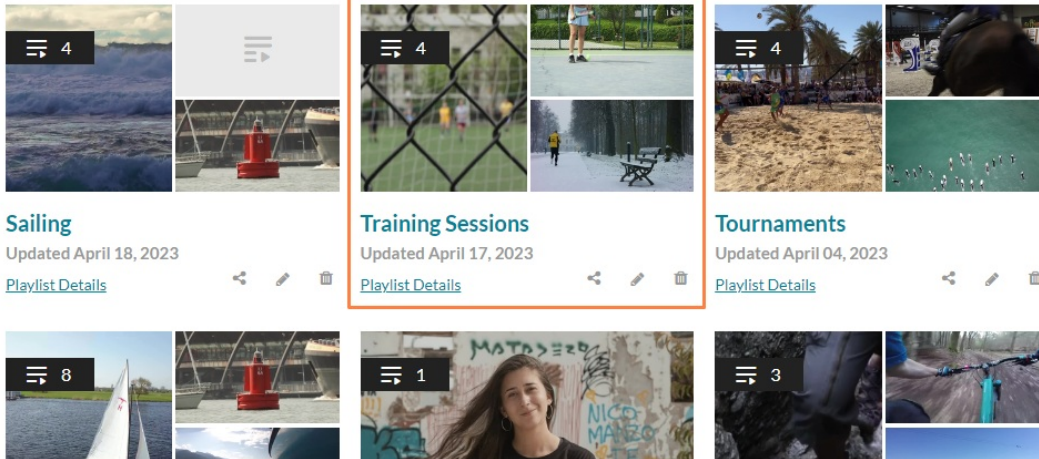


Filters >

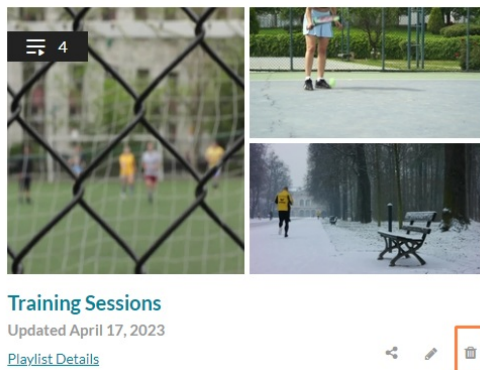
Sort By: Update Date - Descending ▾



+ Create Playlist



3. Click the trashcan icon.



A confirmation message displays.

4. Click **Yes** to confirm.