

Entries

This article is designated for administrators.

What is a Kaltura entry?

A Kaltura entry is the file that is created when you upload media to the Kaltura Management Console aka KMC. The entry includes flavors, thumbnails, standard and custom metadata, captions, scheduling settings, advertising cue points, specific access control settings, and all other components relating to the content.

Access the Entries tab

To access the **Entries tab**, simply log into your Kaltura Management Console.

The Entries tab displays as the first page by default. At the top of the page, you can see the number of entries that you have in your entire account.

The Entries tab lists the entries in your account and provides a way to edit the entry's specific metadata and settings. You can perform several actions on a specific entry or several entries simultaneously. You can search through entries, delete entries, share entries, as well as other actions.

Quiz entries are visible in the entries list and are indicated with the quiz icon (white cube).

Columns that contain an arrow are sortable.

Entries report

You can export an entries report as a CSV file to your email address. Click **Export** to export the file.



Please notice that the CSV download link sent via email is available only for 24 hours.

The following fields are included in the entries report:

- Entry ID
- Name
- Media Type
- Created On

- Last Update - this includes metadata updates and publishing updates
- Duration
- Plays
- Status
- Owner

The entries report is created based on any filters you applied to the data. To learn more about filtering your media, see our article [Search and filter entries](#).

Next up, refer to [Entry Editing](#) and [More Actions menu](#) to learn more.

[template("cat-subscribe")]
