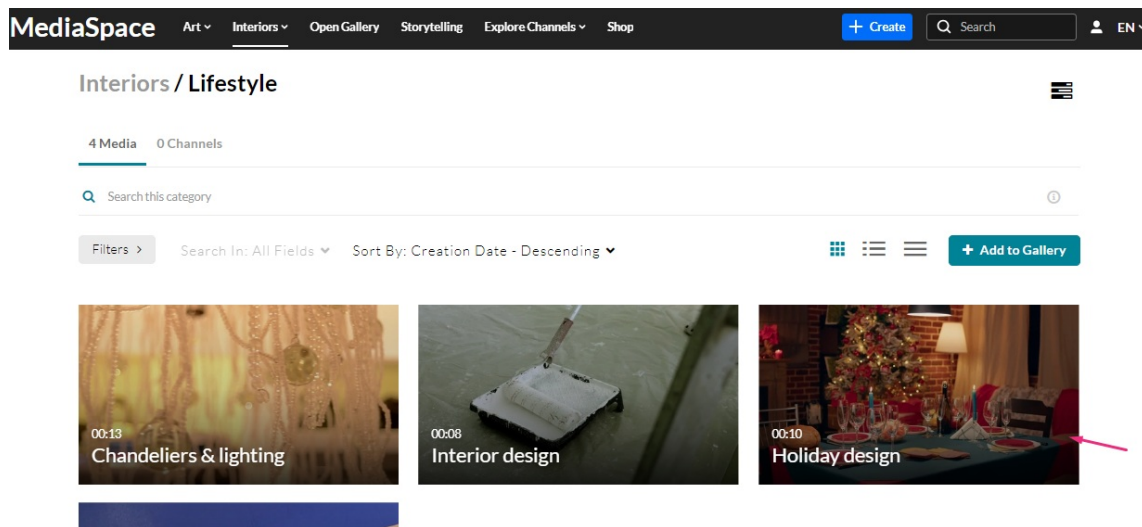


Add presenters to media page

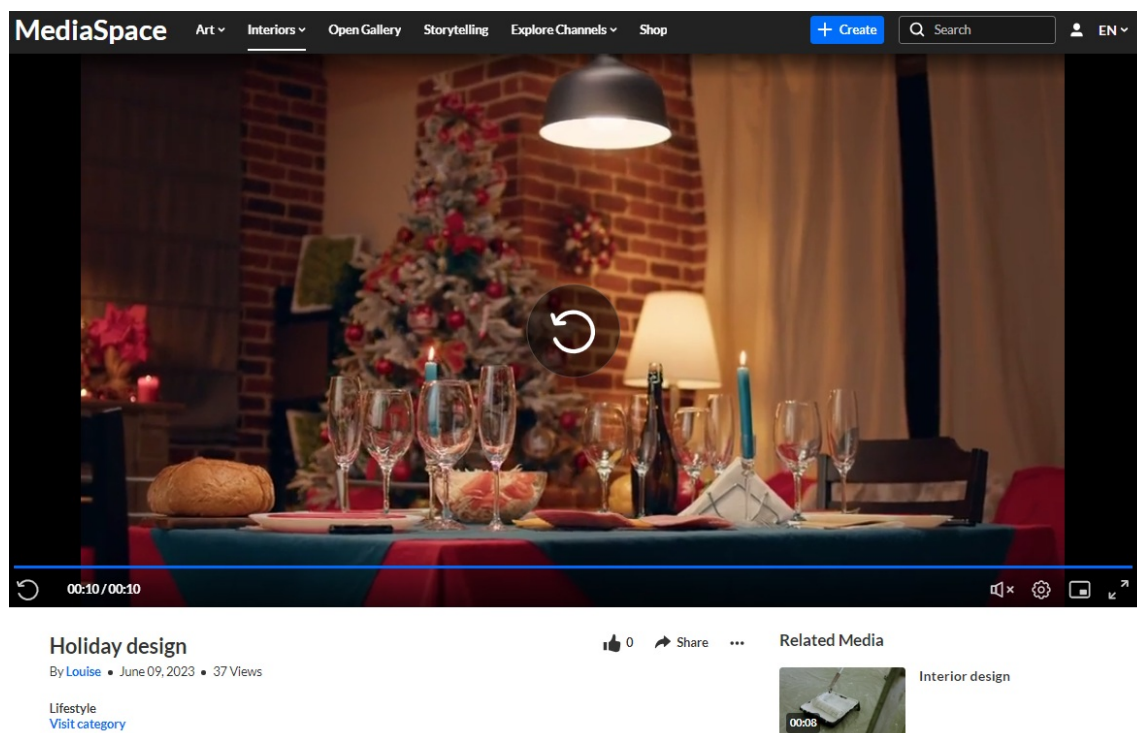
 This article is designated for all users.

The Presenters tab allows the owner of the media to add users to show as presenters. Here's how!

1. Click the thumbnail of the media you want to add presenters to.



The Media entry page displays.



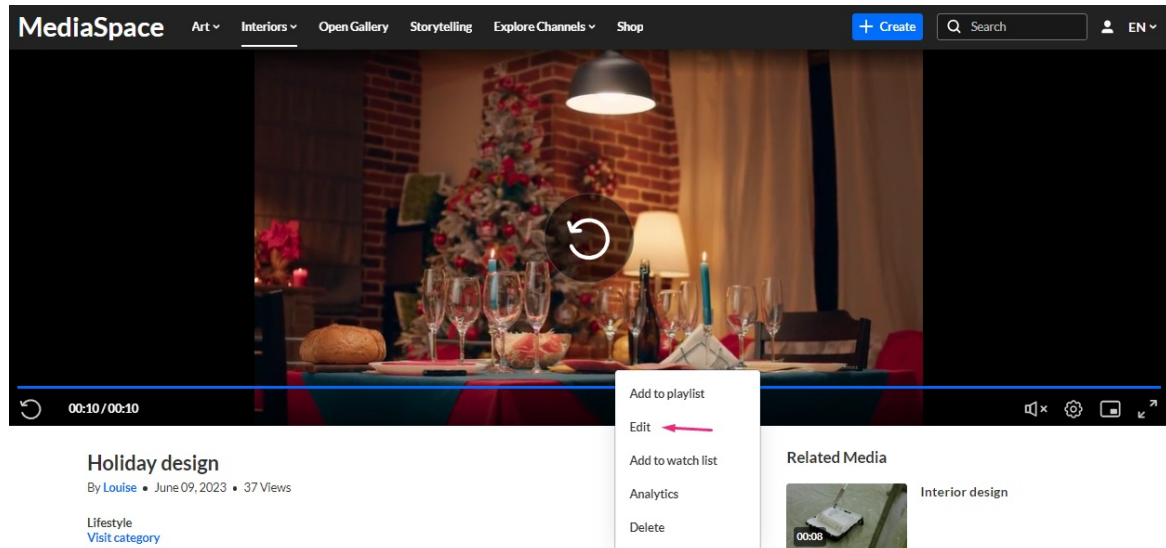
2. Click the three dots to open the Actions menu.



Share



3. Choose **Edit**.



4. Choose the **Presenters** tab.

⚠ If you don't see the Presenters tab on your edit page, ask your administrator to enable it in the [Presenters module](#).

Details Languages Publish Options Collaboration Thumbnails **Presenters** Downloads Captions Attachments Timeline Replace Media

5. Click **Add a Presenter**.



The Add a Presenter window displays.


Add a Presenter

Start typing to search for a user

Cancel Add

6. Type a name or names. Start typing and auto-complete will be presented for users and groups. For exact name searches, use quotation marks, for example, 'John'.
7. Click **Add**.

Add a Presenter


louise.szmoisz@kaltura.com (Louise) x

v
i

Cancel
Add

The presenter is added.

Add a Presenter

Choose Presenters for this media page. The users will display on the media view page below the media description.



Louise Smith x

8. Click **Back to Media Page** to see the presenter's name on the media entry page.

[← Back to Media Page](#) ←

Holiday design

The name displays.

Holiday design

By **Louise Smith** • June 09, 2023 • 37 Views

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Department Division [Marketing](#)

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Louise Smith ←

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Related Media



Interior design



Custom design



Modern interior

All logged-in users can click the presenter's name to open the presenter's profile. Users set as presenters will have a tab on their profile page showing all media they are presenting. For more information, visit our article [My Profile](#).

