


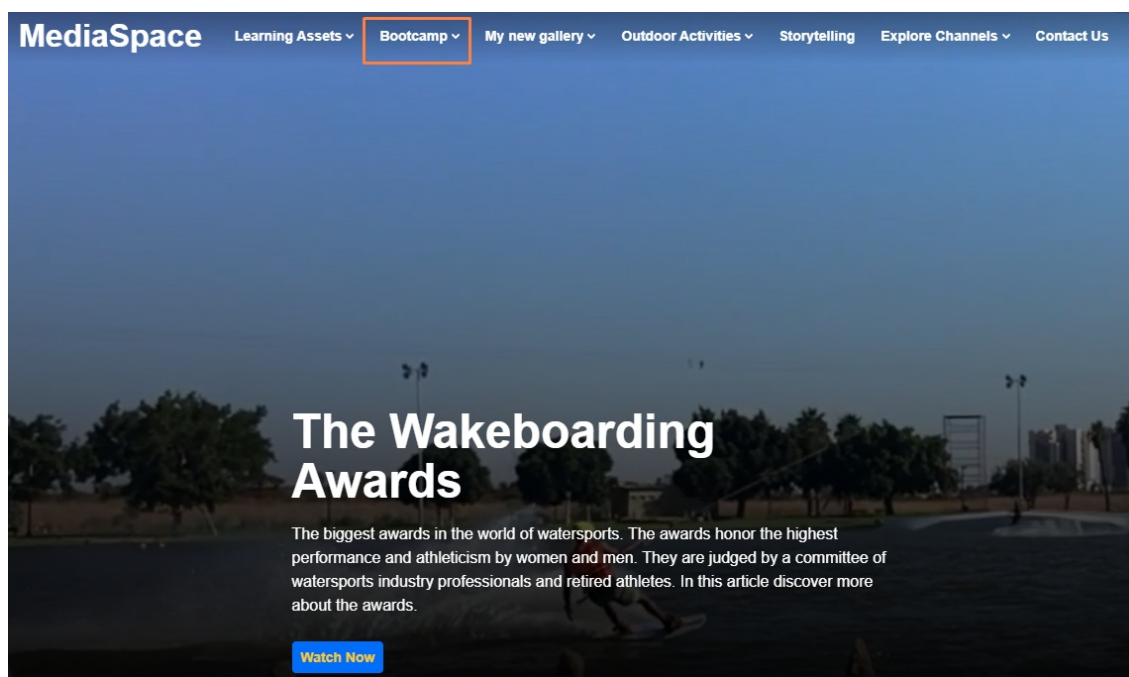
## Add media to a gallery

 This article is designated for all users.

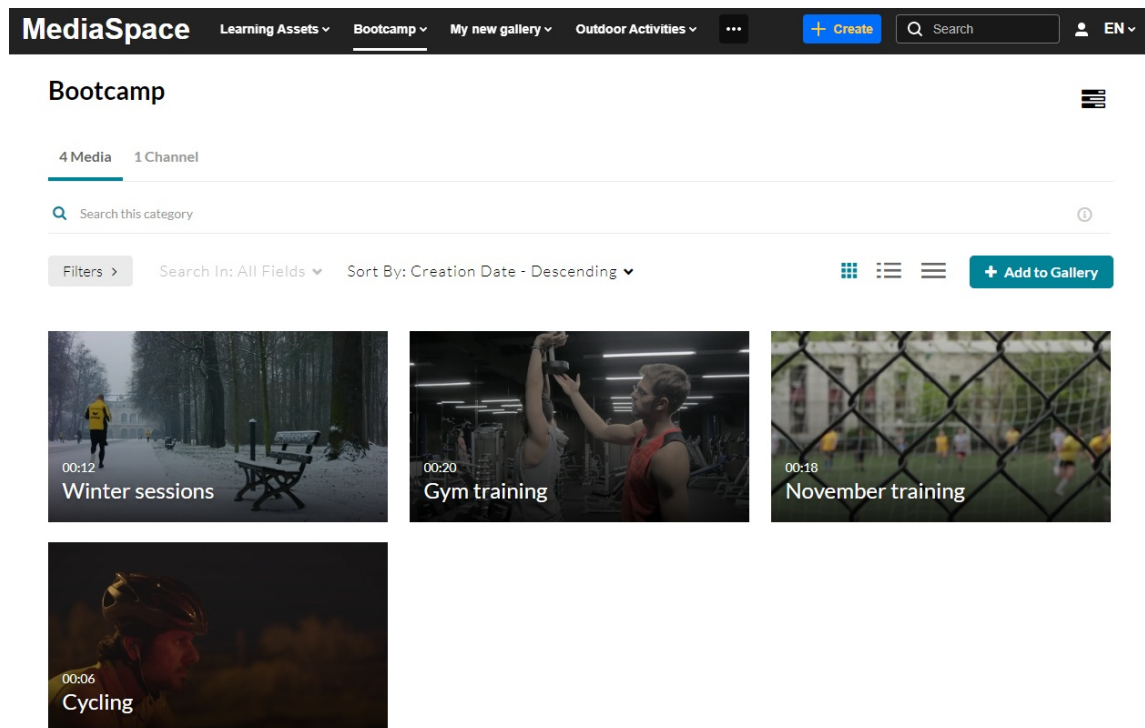
Galleries are a great way to organize related content. To learn more about creating galleries, check out our article [Create a MediaSpace gallery](#). Once a gallery has been created, it's very easy to add content to it. Here's how!

 Only users with the role of Contributor and up can add media to a gallery. For more information, visit [Galleries roles and permissions](#).

1. Log into your MediaSpace site.
2. On the top navigation bar, find the gallery you want to add media to and click on it.



The gallery page displays.



3. On the right side of the page, click **Add to Gallery**.



The **Add Media to Gallery** window displays.

## Add Media To Gallery

[Cancel](#)
[Publish](#)

Select one or more media items to add to the current category

**My Media** 1 Shared Repository ▾

[ADD NEW](#) ▾

 Search My Media



**Filters** ▸

Search In: All Fields ▾

Sort By: Creation Date - Descending ▾

☐

☐



skater stories

skateboarding skater

April 19, 2023  0  2  0

☐



electric skateboard

skateboarding skater

- Select media from My Media / Shared Repository (if available), and check the boxes next to the media items you want to add to the gallery.

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Tennis practice

Freya and Coach Jim

March 19, 2023

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OR

Click **Add New** to upload new media. Visit our article [Upload Media](#) for instructions on uploading and adding media to MediaSpace.

- Scroll up and click **Publish** at the top right of the page.

## Add Media To Gallery

[Cancel](#)

[Publish](#)

Select one or more media items to add to the current category



The gallery page displays the media entry and a message: 'All media was published successfully'.

**MediaSpace**
Learning Assets ▾
 Bootcamp ▾
 My new gallery ▾
 Outdoor Activities ▾
 ...
 + Create

EN ▾

All media was published successfully.
 ×


## Bootcamp

5 Media
1 Channel

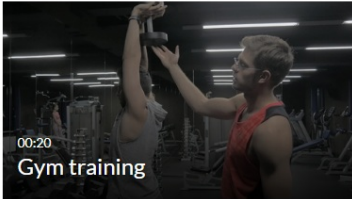
ⓘ

Filters >
Search In: All Fields ▾
Sort By: Creation Date - Descending ▾

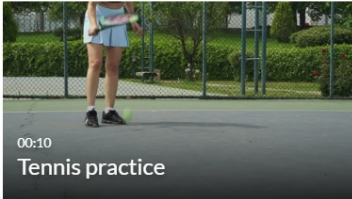
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⌵
⌵
+ Add to Gallery

00:12



Winter sessions


00:20



Gym training

00:10


Tennis practice

00:18


00:06


 The process is the same for sub-galleries too!

[template("cat-subscribe")]