

Kaltura Webinars Training



OVERVIEW

Training description: This session is intended for admin users and webinar organizers to provide an introduction to Kaltura Webinars, an all-in-one webinar solution, covering step-by-step how to create, manage, and edit webinars.

Objectives

- What is the Kaltura Webinars platform?
- How to successfully create, edit, and host a webinar over the platform?
- Get to know all the webinar components
- Best practices for webinar management.

Agenda

Topic	Instruction:
Greeting/ Introduction	Review the webinar site and its components.
Webinars management platform overview	<ul style="list-style-type: none"> • Understand the Webinars management platform's main view. • Learn how to invite team members to the Webinars management platform.
How to edit and manage my event?	<ul style="list-style-type: none"> • Learn how to create a webinar and review its details. • Learn how to brand your webinar mini-site. • Learn how to invite attendees and manage users' permissions. • Learn how to manage your media.
Webinar Unique live room	<ul style="list-style-type: none"> • Learn how to administer your session: <ul style="list-style-type: none"> ◦ Review the timeline feature to run a smooth session. ◦ Consider using the bring-to-stage attendee's option for attendees to take an active part in the discussion. ◦ Use video playback to broadcast video at maximum quality.
Analytics	<ul style="list-style-type: none"> • Understand all reports and analytics dashboards.
Getting Help / Questions	

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