

Advanced Shared Repository

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OVERVIEW

In this session, you will learn how to enable and utilize your organization shared repository.

Objectives

- Make content available in one location to consolidate data.
- Learn best practices on content management and organization.
- Set dedicated custom data, and nested filters.

Agenda

Topic	Instruction:
Greeting/ Introduction	
Shared Repository	Introduction to Shared Repository and capabilities.
Setting up a shared repository	KMS Admin Page. <ul style="list-style-type: none">• Enable Shared Repository.• Set up shared repository permissions.
Create a filtering structure to your institutional (Shared) repository.	<ul style="list-style-type: none">• Create Nested filters• Learn best practices on content management and organization
Practice and overview	
Build Custom data Profile	<ul style="list-style-type: none">• Create a custom metadata schema for media in the shared repository.
Getting Help / Questions	