

Create a channel

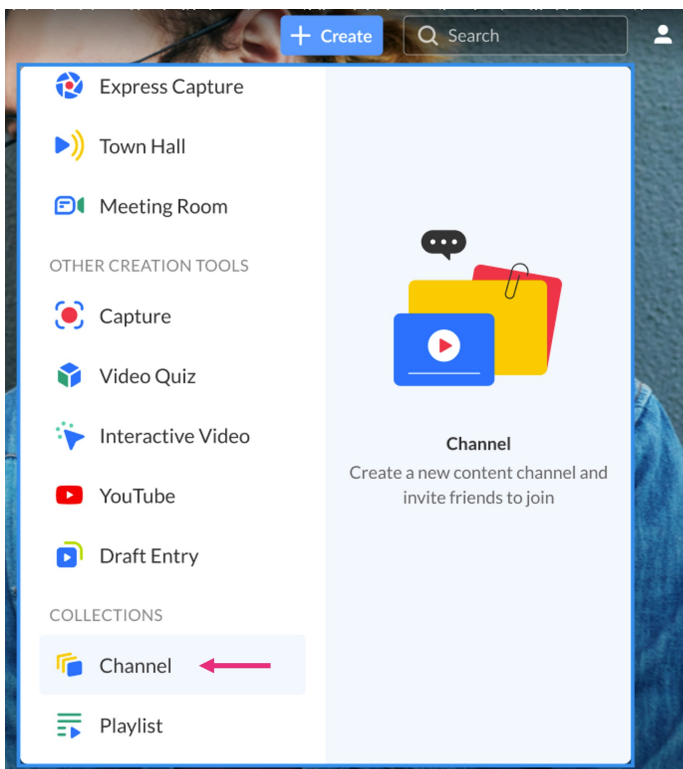
 This article is designated for all users.

Who can create a channel?

Organizational group managers or anyone authorized by the organization to create channels in MediaSpace can create a channel on the MediaSpace site and manually select the channel's settings and member permissions. See the [Kaltura MediaSpace Channels and Permissions Planning Guide](#) for more information.

Create a channel

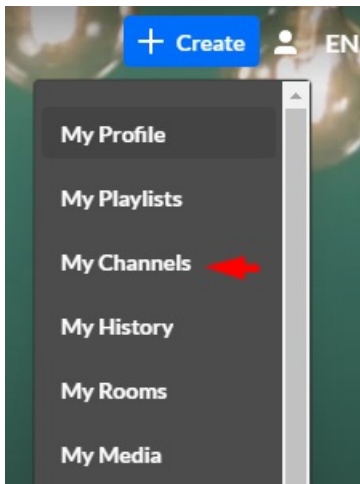
1. Choose **Channel** from the **+Create** menu.



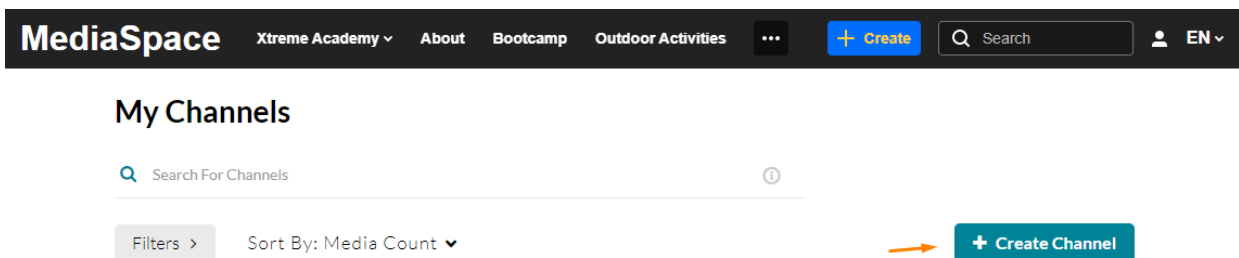
2. Go to step 3 below.

OR

1. Choose **My Channels** from the user menu  .



2. On the **My Channels** page, click **+Create Channel**.



3. Under the **Details** tab on the **Create a New Channel** page, enter values for:

- **Name** – Enter the name for the Channels page. The channel name is limited to 60 characters.
- **Description** – Enter a summary of the channel content to display on the My Channels page.
- **Tags** – Enter a descriptive tag(s) to use in searches.

Edit Sailing School

Details
Advance Settings
Theme
Playlists
Users
Collections

Name:
(Required)
Sailing School

Description:
Black ▼
Bold
Italic
Underline
[Icons]

Learn everything you need to know about sailing, weather and equipment with professional instructors.

Tags:
sailing
yacht

4. Choose the **Privacy** settings for the channel.


- Privacy:
- ☒ **Open** - All logged in users can view and contribute content (contribution is not allowed for viewer-role users).
 - ☐ **Restricted** - All logged in users can view content and only channel members can contribute content.
 - ☐ **Private** - Only channel members can view and contribute content.
 - ☐ **Shared Repository** - Only channel members can view and contribute content; Content may be published to other channels, according to publishing entitlements.
 - ☐ **Public, Restricted** - Anyone can view content (including anonymous not logged-in users). Only channel members can contribute content according to their publishing entitlements.
 - ☐ **Public, Open** - Anyone can view content (including anonymous not logged-in users) and all logged in users can contribute content.

- **Open** - All logged-in users can view and contribute content (contribution isn't allowed for viewer-role users).
- **Restricted** - All logged-in users can view content and only channel members can contribute content.
- **Private** - Only channel members can view and contribute content.
- **Shared Repository** - Only channel members can view and contribute content. Content can be published to other channels according to publishing entitlements.
- **Public, Restricted** - Anyone can view the content (including anonymous, not logged-in users). Only channel members can contribute content according to their entitlements.
- **Public, Open** - Anyone can view the content (including anonymous, not logged-in users) and all logged-in users can contribute content.

5. Choose the **Options** settings for the channel.

- Options:
- ☐ Moderate content (Media will not appear in channel until approved by channel manager)
 - ☒ Enable comments in channel
 - ☐ Enable subscription to channel
 - ☒ Enable Newrow Live Room

- **Moderate content** - Select this option if you want to approve media before it gets published. (Media won't appear in the channel until approved by the channel manager.)

 The Moderation feature is under development for the new Theming UI, and will be available very soon.

- **Enable comments in channels** - If enabled, Comments are displayed when the media item is accessed through a channel. To manage comments that are made via the media page, see [Disable comments and Close Discussion](#).
- **Enable subscription to channel** - Select this option to let users subscribe to your channel and get an email notification for new items.
- **Enable Newrow Live Room** - Select this option to enable [Kaltura Meetings](#).

6. **Categories** - Depending on your entitlements, choose the galleries that this channel will be associated with. For example, these are the gallery options of this MediaSpace

site.

Categories: Assign the channel to one or more categories:

- ☐ 🌐 Learning Assets
- ☒ 🌐 Video Tips
- ☐ 🌐 Video Tools
 - ☐ 🌐 Tutorials
 - ☐ 🌐 CaptureSpace Lite
 - ☐ 🌐 Interactive Video Quizzing
 - ☐ 🌐 MediaSpace
 - ☐ 🌐 Video Player
- ☐ 🌐 Video Use Cases

7. Click **Save**. A message appears saying your information was saved.

The information was saved successfully

Next up! Learn how to [Edit your Channel](#).

[template("cat-subscribe")]
