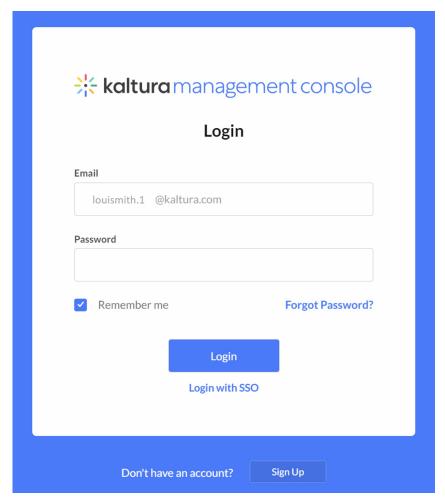


Log into the KMC

This article is designated for administrators.

Log into your account

- 1. Go to the Kaltura Management Console (KMC) at: https://kmc.kaltura.com/index.php/kmcng.
- 2. Log in with the credentials you received in the Kaltura Registration Confirmation email.



3. Click Login.

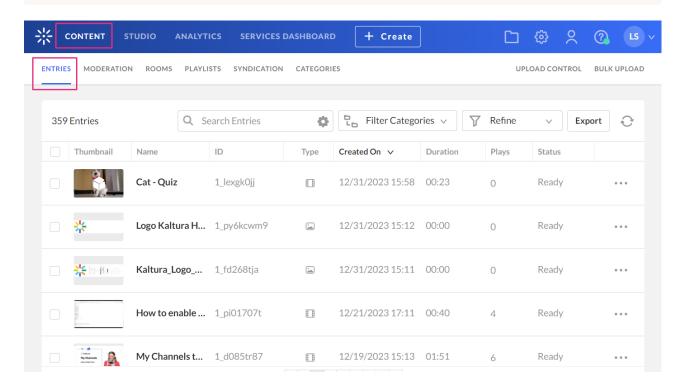
If you don't have an account, click Sign up on the Login page for a free trial of the KMC.

The KMC Content tab with the Entries page displays. See our article The Content Menu to learn more about the content menu.

🛕 Depending on your user role, you will get to the first screen you are permitted to view. You can learn more about



roles in our article Administration pages.



Forgot Password

1. Click Forgot password on the Login page to reset your password.



2. Enter your email and instructions will be sent to you.

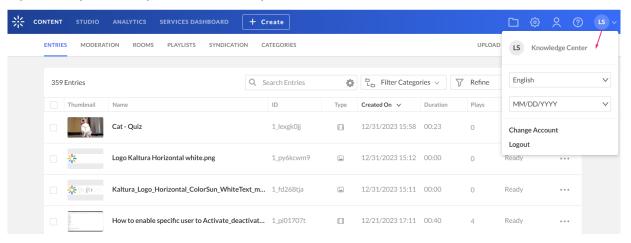
Personal preferences

Use the personal preferences menu to log in or out, change account, or change language and date format.

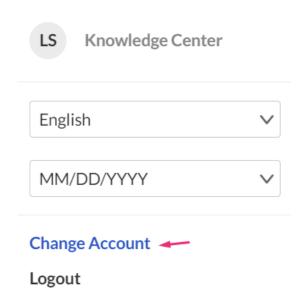


Change account

1. Open the personal preferences drop-down menu.



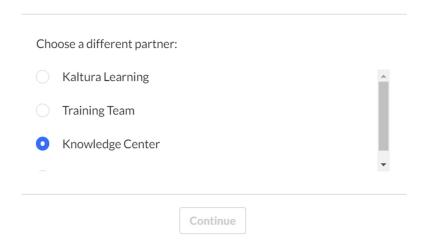
2. Click Change Account.



The **Change Account** window displays.



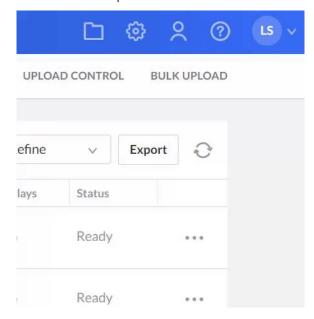
Change Account



- 3. Select a different account.
- 4. Click Continue.

Change the date format

- 1. Open the personal preferences drop-down menu.
- 2. Select a date preference.

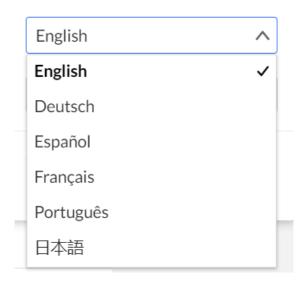


Change the KMC interface language

- 1. Open the personal preferences drop-down menu.
- 2. Select a language.







3. The selected language is saved on the <u>local machine cache</u> and is loaded the subsequent time the application opens.

[template("cat-subscribe")]