


Import Channels

 This article is designated for all users.


Media Gallery managers have the ability to import content from other media galleries they manage. This can serve faculty members to import media from the old media gallery to the new media gallery each semester.

 This feature requires the [Importchannel](#) module to be enabled by your system administrator.

1. Navigate to the Media Gallery page.
2. Select the **Media** tab.

Media Gallery

Home 3 Media 



3. Click the the hamburger icon  on the far right.
4. Choose **Import** from the drop-down menu.

Media Gallery






Home 20 Media

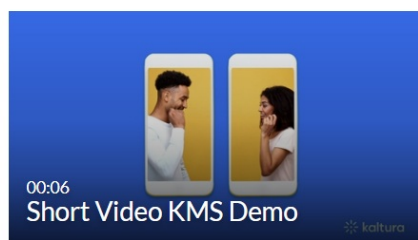
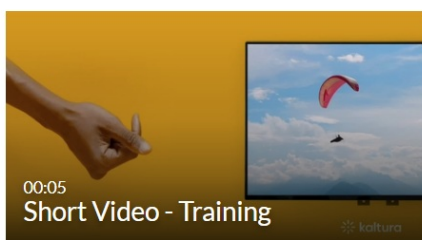
 Search this gallery

Filters >

All Fields  Creation Date - Descending 

Start Meeting  

-  Edit
-  Analytics
-  Services ordering rules
-  **Import**
-  Create channel playlist




A list displays which includes all media galleries you manage.

Select the media gallery you want to import entries from

- ☐ Shared Repository
- ☐ Kaltura Certification Program
- ☐ LS

Cancel

Import


 Note: If the Media Gallery is empty, the importing process can also be initiated from a link in the following message: 'To import content from another media gallery you manage, click here.' Click on the message link to access the list of all media galleries you manage. Continue with steps **5 - 8** below.

Media Gallery

Start Meeting



Home 0 Media

 Search this gallery



Filters >



+ Add Media

Search In: All Fields ▾

Sort By: Creation Date - Descending ▾

No Media Found

To import content from another media gallery you manage, [click here](#)



5. Choose a gallery from the list.


6. Click **Import**.

Select the media gallery you want to import entries from

- ☐ Shared Repository
- ☒ Kaltura Certification Program
- ☐ LS

Cancel

Import

 The Channel Import feature supports the ability to import playlists, only if there are **10 or less** playlists in the channel.

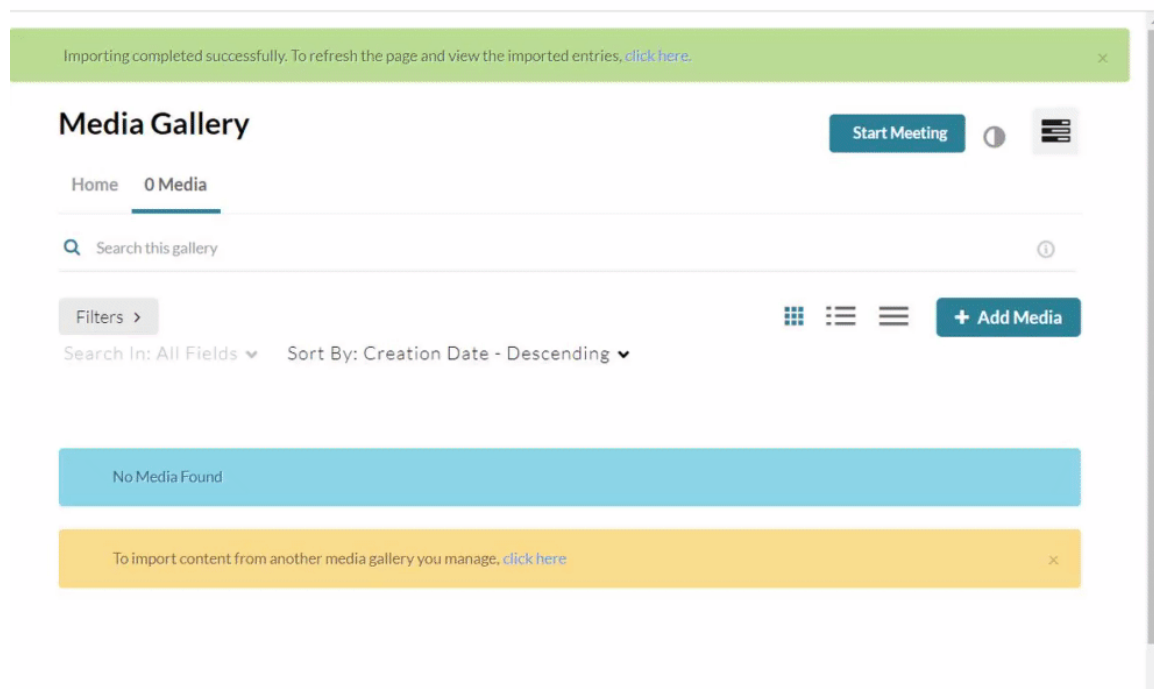
A confirmation message displays.

Importing Started Successfully

When the importing has finished, a success message displays:

Importing completed successfully. To refresh the page and view the imported entries, [click here](#).

7. Select **Click here** on the message link to refresh.
8. Select the Media tab to view the imported content.



The screenshot shows the Kaltura Media Gallery interface. At the top, a green success message states: "Importing completed successfully. To refresh the page and view the imported entries, [click here](#)." Below this, the "Media Gallery" header is visible, with tabs for "Home" and "0 Media". A search bar labeled "Search this gallery" is present. Below the search bar, there are filter options: "Filters >", "Search In: All Fields", and "Sort By: Creation Date - Descending". To the right of these filters are icons for grid, list, and menu views, along with a "+ Add Media" button. The main content area displays a blue box with the text "No Media Found". At the bottom, a yellow message box says: "To import content from another media gallery you manage, [click here](#)."

[template("cat-subscribe")]